



20<sup>th</sup> May 2019

## CAPA Performers and Crew

Dear Parent/ Caregiver,

Your child will be participating in our annual Creative and Performing Arts (CAPA) Concert to be held at the **Montreal Theatre** on **Thursday, 4<sup>th</sup> July 2019** (Week 10). Performers, stage hands, ushers etc. all form part of this group.

The rehearsal and performance times are as follows:

**Tuesday, 2<sup>nd</sup> July:** A small team of Year 9 & 10 Music students will depart Tumut High School at **9:00am**, travelling in private vehicles driven by Ms Bailey and Mr Ebeling to set up the PA system. Students will return to school at **12.00pm**.

**Wednesday, 3<sup>rd</sup> July:** Morning rehearsals at the Montreal Theatre for Year 9 and 10. Students will need to be at the Theatre at **8.30am** (or 8.45am if travelling by bus) to begin rehearsals. Rolls will be marked at the theatre. Students will be dismissed to walk to sport at **12.45pm**. Year 11 students will attend Period 1-3 classes and then will walk to the Montreal Theatre at **12.35pm** ready to rehearse until **3.05pm**.

**Thursday, 4<sup>th</sup> July:** All students are to arrive at the Montreal theatre by **8.30am** to prepare for the matinee performances at **9.30am** and **12.30pm**. Students will be dismissed from the Montreal Theatre at **3.05pm** to make their own way home and are to return to the theatre at **6.00pm** to prepare for the evening concert which commences at **7.00pm**

Parents are required to collect their child from the Montreal Theatre at the conclusion of the evening concert (approximately 9.00pm). It is hoped that parents will attend the evening CAPA performance to help celebrate the achievements of our students in the Creative and Performing Arts.

Tickets will be available at the door for the evening performance: **Adults \$10.00** and **Students \$5.00**. The ticket price includes a light supper. If you have any questions regarding the rehearsal schedule above, please contact Ms Bailey, the organising teacher.

A risk assessment has been prepared for this activity and the risk has been assessed as "low-medium". A copy of the risk assessment is available from the school office if required.

Please detach and return the permission note on the reverse side of this letter, to the office no later than recess on **Friday, 21<sup>st</sup> June 2019** (week 8)

Yours faithfully,

Ms S Bailey  
Head Teacher CAPA

per  
Mr D Dixon  
Principal

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### CAPA Set-up, Rehearsal & Performance

Montreal Theatre – Tuesday, 2<sup>nd</sup> July 2019 to Thursday, 4<sup>th</sup> July 2019

*Please return this permission note to the office by recess by Friday, 21<sup>st</sup> June 2019*

I give permission for \_\_\_\_\_ to participate in the equipment set-up, rehearsals and performances for the CAPA Concert Tuesday, 2<sup>nd</sup> July to Thursday, 4<sup>th</sup> July 2019 as indicated below.

**Tuesday, 2<sup>nd</sup> July:** Selected Year 9 and 10 boys depart Tumut High School at **9:00am** to travel to the Montreal Theatre by private vehicles.

**Wednesday, 3<sup>rd</sup> July:** Rehearsals at the Montreal Theatre for Year 9 and 10. Students to arrive by 8.30am. Students will be dismissed to walk to sport at 12.45pm. Year 11 students will rehearse in the afternoon.

**Thursday, 4<sup>th</sup> July:** All students to arrive at the Montreal theatre by **8.30am** (8.45 am bus travelers) to prepare for the matinee performances. Students will be dismissed from the theatre at **3.10pm** and are to return at **6.00pm**. Students are to be collected from the theatre at the conclusion of the Evening concert (approximately 9.00pm).

Please indicate any driver you **do not** permit your child to travel with: \_\_\_\_\_

Medical Conditions: \_\_\_\_\_

Medication/Action required: \_\_\_\_\_

Will your child have this medication with them? Yes / No / Not applicable

I give / do not give permission for my child to receive medical treatment in the event of an emergency.

Parent/ Caregiver Name: \_\_\_\_\_

Parent/Caregiver Signature: \_\_\_\_\_

Contact Phone Numbers: \_\_\_\_\_ Date: \_\_\_\_\_